

Ponderosa Community Services District

RESPONSIBLY PROVIDING PURE MOUNTAIN WATER AND EFFECTIVE SNOW REMOVAL

Minutes of meeting
Friday August 7, 2026

Present:

Directors: G. O'Neill, F. Ohnesorgen, M. Doty

Staff: T. Griesbach, K. Klemcke, T. Harness, J. Robertson

Guests: D. Ayers (via Google meet), J. Bozanich, R. Cope, K. Rufert, M. Goldsmith

The meeting was called to order at 10:41 am, followed by the flag salute. O'Neill welcomed the guests.

Comments from the Public

Cope – spoke with Ohnesorgen regarding grants. Shawn Alexander deals with grants for water and does business with Provost and Pritchard Engineering. He would be happy to help with grant and oversee project of laying new waterlines.

Communications

- Received email from Ken Rufert with questions regarding water system capacity and possible expansion to include Kramer family properties.
- Communication via email and phone with attorney, J. Lew. She is adding PCSD to a group of other water systems she is representing (in partnership with another firm) regarding PFAS contamination. *Klemcke and I have provided information to her – there is nothing else to do at this time.*
- Public records request from Sam Crombie for the current employee salary roster, covering all active employees and their current pay, including for each employee – *forward to treasurer*
- Public record request from Sean McDermott of UnGovr for the log, register, or tracking list of public records requests received by Ponderosa Community Services District between July 1, 2025 and June 30, 2026, including for each request, to the extent maintained: the date received, the requester category or type (no personally identifying requester information is needed), a brief description of the records sought, the disposition, and the date closed. - *This has been responded to and is considered fulfilled.*

Acceptance of Minutes from the July 17, 2026 meeting

O'Neill moved to accept minutes as presented, Ohnesorgen seconded. There was no discussion. The motion carried unanimously.

Additional public comment:

M. Goldsmith asked if PCSD uses a specific website to check the status of current contractor's license – it was agreed that going forward that website will be used to check the status of a contractor's license before the contract is engaged.

Doty proposed a list of approved contractors be created so that in an emergency it was ready to go – the General Manager was directed to create that list.

There was discussion of the winter incident with district equipment broken down and issues with road clearance.

In the rental of snow removal equipment – the general manager and operations manager will meet to develop a procedure for moderate to extreme storms. Mr. Rufert suggested that anyone engaged by PCSD provide proof of minimum amount of liability and workmen's comp insurance

Staff Reports

General Manager – Griesbach

Mr. Griesbach reported:

- The federal labor reports are submitted
- Employment posters are done
- Working on a preliminary drawing for PPOA meeting area
- Multiple calls/text/email with staff
- CTL well drilling and pumps – Manny Gonzalez will come Tuesday August 11, to look for new well sites, meeting at 10 am.
- Responded to a citizen call about Brown Act compliance

Secretary – Robertson

- Letter from Rufert – the questions will be addressed during the update on Ayers' service request
- Memo from attorney – summary – there is a class action lawsuit on behalf of public water systems vs two major companies related to PFAS in drinking water. Therefore, our attorney included PCSD in the lawsuit saying *“There is NO out-of-pocket cost for retention of the law firm or participation in any litigation. The firm pursues recovery on the District's behalf on a contingency basis, and costs and attorney's fees are paid out of any recovery. In exchange for the firm bearing the risk, the District agrees that the firm will be entitled to 33% (1/3) of any recovery for those attorney's fees (in addition to recoupment of their costs, such as testing costs and filing fees). Since the above referenced claims process was time-sensitive, I signed the retainer agreement with a clause of conditional approval. If the District does not want to proceed with this firm, the Board has until August 21, 2026 authorize and send a Notice of Termination of the Legal Services Contract.”*

The board needs to ratify the action taken by the attorney thereby giving consent to continue with the lawsuit. O'Neill moved, Doty seconded to ratify the above referenced action and consent for our attorney to work with the other law firm on behalf of PCSD. There was no discussion, the motion carried unanimously.

- County direct charge paperwork

The electronic file has been submitted to the county with direct charges for snow removal and water services to be added to individual property tax bills.

Resolution 2026-258-A Certifying the Validity of the Legal Process Used to Place Direct Charges on the Secured Tax Roll must be submitted with a new signature page to the county.

O'Neill moved to accept resolution 2026-258-A, Ohnesorgen seconded, there was no discussion, and the motion carried unanimously. The signatories that may make changes to the tax roll on behalf of PCSD are Tom Griesbach, Kirk Klemcke, and Jennifer Robertson.

Total anticipated income from water service fees is: \$175,400.36

Total anticipated income from snow removal fees is: \$93,555.20

Collections and Apportionments

July 1-Dec 31	Mid-Dec	38%
Dec 11-Dec 31	January	14%
Jan 1-April 10	Mid-April	32%
April 11-April 30	Mid-May	10%
May 1-June 30	Mid July	2%

- Contacted elections office – Ken Rufert is the only candidate for the short-term seat. He will be appointed in-lieu of election. There are 5 candidates for the 3 four-year term seats. Those will go to ballot in November. There will be five names listed on the ballot, voters select no more than three.

Certified Water Operator – Klemcke

Test for PFAS – requested reduced monitoring because previous 2 tests return No Detection
Next year test for lead/copper

Operations Manager report – Dolmovic

WATER

The system is down on production

Fawn 8,000 gal/day

Lake not being used

Holby 1 best well – currently dry

Holby 2 pumping at 50% - varying from 2 to 12 gal/minute, taking more than 24 hours to fill the tank

We use about 20,000 gal/day, only pumping 19,000 gal/day

Possible remedies

Test the system to identify location of major loss

Repair leaky main valve at Ponderosa/Snowflake

Put Lake well back into production

It was determined to fix the main valve now. Klemcke thinks he has the correct valve in stock in Nelson, Goldsmith can provide backhoe and operator tomorrow, Harness is available for labor.

Klemcke will contact D. Elliot to see about timeline to install Radon abatement system. If it cannot be installed soon, Lake well can be put back into production without it as there is no federal or state MCL (max contaminant level) for Radon. Closest property owners will be notified.

SNOW

Equipment is ok.

Need to check alternator.

Cleaned out the tool room. Bought some tools to better maintain equipment in-house.

Treasurer's Report – Klemcke

Need the board to ratify the 735 budget as submitted to the county.

O'Neill moved, Ohnesorgen seconded, there was no discussion and the motion to ratify carried unanimously.

J. Thompson bought a backflow device from the PCSD. It did not work. She ultimately bought one from somewhere else and would like a refund from the PCSD for the defective device. O'Neill moved, Doty seconded that the treasurer will refund \$400.00 to Jennifer Thompson for the defective backflow device. There was no discussion, and the motion carried unanimously.

The trailer for the side-by-side is registered to PCSD, there is a problem with registering the side-by-side. It is a paperwork issue.

O'Neill moved to accept the treasurer's report as presented. Doty seconded, hearing none opposed, the motion carried

Additional Reports

PPOA Liaison – Ohnesorgen

Planning winter activities. Need chairmen for events.

Replaced siren at Summit

PERCH – Ponderosa Emergency Response Community Heliport, Pyles Boys Camp owns the property.

Working on site improvement.

Increase in membership dues, from \$30 to \$50 with \$20 of that going to the Fire Brigade

Scheduled a chipping day Aug 8 – now delayed to end of August.

Planning a Taco Day on Labor Day weekend

Revising a welcome packet

US Forest Service Liaison – no one to report

Business items:

Ongoing items:

Status updates:

- Funding opportunities for a new building to house district equipment and workshop - *nothing to report*
- Conversation with D. Ayers regarding request for water service to Kramer property and/or possible well site on Kramer property

Still working on the learning about the process of annexation for the 77 acres. Did not hear back from engineering firm. Provost & Pritchard from Fresno will send a proposal with annexation. Part of that process is getting a MSR (municipal services review).

Note: An MSR is a study a LAFCO prepares to identify service capacity in a particular area. During the MSR process, a LAFCO reviews and analyzes all the municipal services provided in a “sphere of influence. While a LAFCO can change the boundaries of a city or special district’s sphere of influence (thus enabling a previously excluded community to obtain service), it must conduct an MSR before doing so.

CTL is welcome to look on Kramer property when looking for new well sites.

Old Business – *carry forward*

- Continuing discussion of Snow Removal rates: current rates related to cost of services, Proposition 218 public hearing requirements, working on justification requirement for rate of increase.
Note: New rates cannot become effective until July 1, 2027, for fiscal year 2027-2028. Education campaign public meetings are not subject to 45-day notice.
- Grant for water system needs – O’Neill and/or Ohnesorgen to report
O’Neill met via zoom with Chad Fischer. She got a lot of information to contact water resources control board, tech assistance, and USDA rural development. She needs definite numbers for gallons of water pumped, gallons of water used, and a water loss audit.
AWWA has water loss software. She also need meter reads and billing records.
- Review and discuss proposed Ordinance regarding the dumping of removed driveway snow into Ponderosa community roadways. Determine penalties and whether to accept or continue to next meeting. – *Mr. Doty did not have a revision prepared. This will be carried forward.*

Policy Review

- Policy 108 Expense Authorization already revised and combined into FS-402 – review for relevance and determine if update is needed – no action taken
- Current policies for review and determination whether update is required
Policy 101, proposed revision and to be renamed ADM-101, Policy 103 review and to be renamed ADM-103, Policy 104 proposed revision and to be renamed ADM-104

The policies were reviewed by the board.

Doty moved, O'Neill seconded to accept policy 101 as revised and renamed to ADM-101 Board Meeting Guidelines. Hearing no objections, the motion carried.

O'Neill moved, Doty seconded to accept policy 103 as revised and renamed ADM-103 Board Meeting Minutes. Hearing no objections, the motion carried.

O'Neill moved, Doty seconded to accept policy 104 as revised and renamed ADM-104 Defining Board Actions. Hearing no objections, the motion carried.

New Business

- Review and determination to accept proposed Procedure W-303 – billing for negligent property owner (per Policy W-303 Water Loss Due to Negligence)
The board reviewed the proposed procedure. O'Neill moved, Doty seconded, there was a brief discussion and the motion carried unanimously.

Determine next meeting date and time

- The next meeting will be Friday September 4, 2026, at 11 am, in the PCSD building.

Adjourn at 1:12 pm.

Minutes prepared by Jennifer Robertson, Board Secretary